

ARTICLE 1 (Name)

Section 1: The name of this organization shall be Stokes County Beekeepers Association (SCBA).

Section 2: This organization shall be recognized as an official Chapter of the North Carolina State Beekeepers Association (NCSBA).

ARTICLE 2 (Objectives)

Section 1: Provide educational opportunities for members to further their understanding of all aspects of beekeeping.

Section 2: Promote cooperation, share information, work together, and mentor new members.

Section 3: Serve as an ambassador to the public to educate and emphasize the importance of honeybees.

ARTICLE 3 (Members)

Section 1: Membership in Stokes County Beekeepers Association is open to anyone who is interested in honeybees and who pays the annual dues to the Treasurer.

Section 2: All paid members have the right to vote on official SCBA business matters.

Section 3: Professional conduct is required at all meetings. Individuals who act otherwise may be asked to leave by the presiding officer.

ARTICLE 4 (Officers)

Section 1: Officers of SCBA shall be: President, Vice President, Secretary, Treasurer, and Program Chairperson. Officers shall hold office from January 1 through December 31 of each year.

Section 2: SCBA officers shall be members in good standing who are interested in beekeeping and who are age 18 or older. It is highly recommended that they be members of the NCSBA.

Section 3: Each year the Nomination Committee shall present a slate of proposed officers at the November meeting, or at the last meeting of the year. Prior to voting, the presiding officer shall call for additional nominations from the floor. All nominations from the floor, if any, shall be added to the proposed slate of officers. No person shall be elected to any office without his/her consent, and all proposed officers shall be members of SCBA.

Section 4: Voting shall be done by a show of hands if there are no additional nominations from the floor. Voting shall be done by written ballot if there are any nominations from the floor.

Section 5: An officer may not serve three consecutive years for the same office. Each officer shall be re-nominated and re-elected each year by the following the election procedures specified in this article. In the event an office becomes vacant during the year; the Nominating Committee shall propose another

member to serve the remainder of the term. The proposed officer shall be approved by a majority vote at the next regular meeting.

Section 6: Some officer functions may be combined if limited membership makes it necessary. If one person serves in multiple positions, he/she will perform the functions of each person.

ARTICLE 5 (Membership Dues)

Section 1: Annual dues shall be determined by a majority vote of the Association membership and shall be due January 1 of each year. New members may join the Association at any time during the year by paying the full annual dues.

Section 2: Prior members who fail to pay the annual dues for the current year shall be dropped from the membership role on March 31. Membership may be restored by paying the current year's dues.

Section 3: Membership in the NCSBA is encouraged, but not required. The SCBA treasurer shall submit any payments for state membership dues to NCSBA.

ARTICLE 6 (Meetings)

Section 1: Regular SCBA meetings shall be scheduled monthly and shall be held on the second Tuesday of each month at 6:30 p.m., unless otherwise changed. If the location or time must be changed, the changes shall be approved by a majority vote of the members.

Section 2: Meeting information shall be made available to the public, and visitors shall be invited to attend.

Section 3: Special meetings shall be scheduled by a majority vote of the members any may include field days, social events, etc.

ARTICLE 7 (Committees)

Section 1: The Executive Committee shall consist of the President, Vice President, Secretary, Treasurer, Program Chairperson, and the immediate Past President. The Executive Committee shall have the authority to conduct business on behalf of the SCBA when it is not in session. Activities and expenditures proposed by the Executive Committee shall be approved by the members at the next meeting.

Section 2: The Audit Committee shall consist of three SCBA members. The President shall recommend a Chairperson, who must be approved by the membership. The Chairperson will, in turn, select two additional members. The Audit Committee shall periodically audit the books of the Treasurer. Audits must be done in January of each year or any other time the Audit Committee deems necessary. All Audit Committee results shall be presented to the membership at the next regular meeting.

Section 3: The Nominating Committee shall consist of three SCBA members. The President shall recommend a Chairperson, who must be approved by the membership. The Chairperson will, in turn, select two additional members. The Nominating Committee shall submit a slate of proposed officers at the November meeting each year.

Section 4: The President shall appoint Special Committees to conduct various SCBA activities as required. Some of these activities will include, but not limited to, the organization of field days and the Beginners Beekeeping Classes.

ARTICLE 8 (Quorum)

Section 1: For regular SCBA meetings, those members present shall constitute a quorum for transacting official business.

Section 2: A quorum for the Executive Committee shall consist of two-thirds (2/3) of the committee members.

ARTICLE 9 (Officer Duties)

Section 1: The President shall preside at all meetings of the SCBA, using the Robert's Rules of Order. The President shall initiate committees, handle officer vacancies as needed, and perform duties as required. The President will be authorized to make deposits and disburse funds should the Treasurer be unable to perform those duties. The President shall be an active member of the NCSBA.

Section 2: The Vice President shall perform the duties of the President when the President is absent. The Vice President shall serve as custodian of all property belonging to SCBA and maintain accurate records with all receipts, titles, and other documents as proof of ownership.

Section 3: The Secretary shall record the minutes of each regular meeting and other special meetings and present them to the membership for approval at the next regular meeting. The Secretary shall maintain accurate files for the membership records, meeting minutes, and all communications including correspondence and publications. The Secretary shall assist the President, and Vice President with communications between the public and SCBA.

Section 4: The Treasurer shall collect and disburse all monies for the SCBA. Purchases and expenditures shall be approved by the membership prior to payment. The Treasurer shall maintain accurate financial records, showing details for all receipts and disbursements and present a report to the membership at each regular meeting. In December of each year, after all SCBA business has been completed, the Treasurer shall close the financial books and prepare a written report, which shall be provided to the SCBA members at the regular January meeting. The Treasurer shall work with the Audit Committee to provide the necessary financial information and answer any questions. In addition, the Treasurer shall assist the Secretary with membership records.

Section 5: The Program Chairperson shall work with the President and Vice President to arrange for regular meeting programs. The Program Chairperson will assist with audiovisual equipment and other items that may be required for programs. In addition, the Program Chairperson shall assist as required with meeting location arrangements.

ARTICLE 10 (Amendments)

Section 1: Any article or any section of this Constitution and Bylaws may be amended at any regular meeting upon the approval of two-thirds (2/3) vote by the members present. All proposed amendments shall be presented to the Executive Committee for their recommendation and shall be presented in writing to the entire membership at least 30 days before voting.

ARTICLE 11 (Distribution of Assets upon Dissolution)

Section 1: Upon the time of dissolution of the SCBA, assets shall be distributed by the Executive Committee, after paying or making provisions for the payments of all debts and obligations to the NCSBA (North Carolina State Beekeepers Association).

ARTICLE 12 (Repealing Clause)

Section 1: Upon acceptance by vote, this Constitution and Bylaws of the Stokes County Beekeepers Association supersedes all previous Constitution and Bylaws.

Section 2: This Constitution and Bylaws were read and adopted by two-thirds (2/3) vote by the members present at the following meeting:

Meeting Date: _____

Meeting Location: _____

President: _____

Vice President: _____

Secretary: _____